

# EVENT & WEDDING PACKAGES

  
**PROSPECT  
POINT**  
EST. 1888  
STANLEY PARK



# PROSPECT POINT | EVENT PACKAGES

## SPACES AVAILABLE TO RENT

### THE LIBRARY RENTAL

Private room rental. 24 guests maximum.

### BAR & GRILL

60 guests maximum for sit down or 80 guests for a standing reception indoors with access to the uncovered private deck.

### CAFE

100 guests maximum.

6pm onwards only, not available for day time rental.

This is an outdoor venue which is uncovered and located at the front of the building.

## PRICING

### THE LIBRARY RENTAL (9AM-5PM)

\$350 room rental.

\$35 minimum food & beverage spend per guest plus additional taxes and gratuities.

2-24 guests.

### BAR & GRILL RENTAL

OCTOBER 15 - MAY 15 | 6PM - 1AM

\$750 room rental

(\$1,000 per hour early close fee before 6PM)

MAY 16 - OCTOBER 14 | 5PM - 1AM

\$1,000 room rental

(\$2,000 per hour early close fee before 5PM)

\$75.00 minimum food & beverage spend per guest plus additional taxes and gratuities

30 guests minimum - 80 guests maximum

## SHUTTLE SERVICE

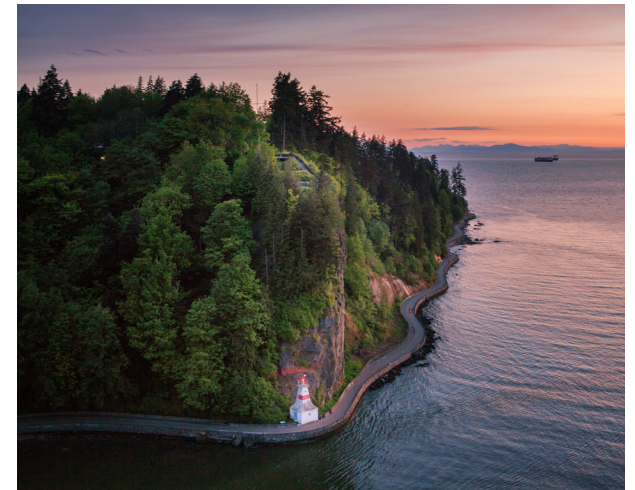
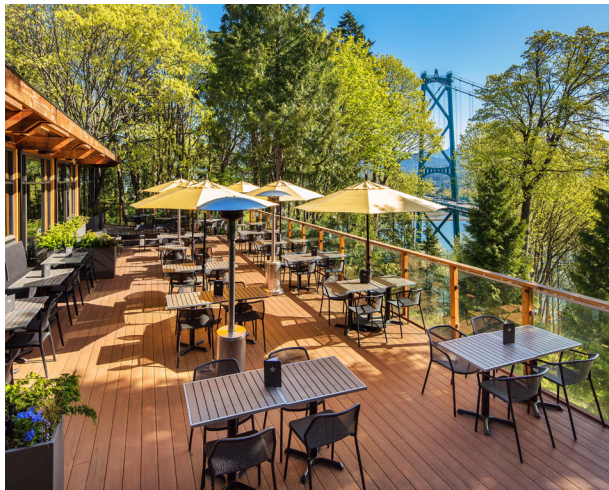
A night shuttle service will be arranged for you and your guests.

The shuttle will service two stops;

1. A downtown Vancouver hotel of the client's choosing
2. The Hyatt Regency at Burrard and Georgia as it is close to taxis, buses and Sky Train

The night shuttle service will run from 9:45pm - 1:15am. The use of the night shuttle must be confirmed with your venue coordinator no less than three weeks prior to your event to ensure availability.

There is a \$100 gratuity fee for the driver.



All prices are listed in Canadian dollars and are subject to applicable taxes and gratuities.

Prices are subject to change.

# PROSPECT POINT | WEDDING PACKAGES

## SMALL WEDDING PACKAGE (MIN 10 – MAX 24)

Ceremonies take place on the west side of Prospect Point Bar & Grill's deck, seating up to 24 guests. In the instance of poor weather, ceremonies take place in the lobby or library.

A ceremony with a following reception allows for décor set up access to the west side of the deck and the library 2 hours before the ceremony time.

### CEREMONY ONLY RATES (DECK ONLY 11AM – 3PM)

\$350 plus taxes

### CEREMONY & RECEPTION IN THE LIBRARY (6PM ONWARDS)

\$750 + \$75 per guest food & beverage  
minimum + applicable taxes

### RESTAURANT EARLY CLOSE FEE

\$450 per hour between 4pm – 6pm.

A venue coordinator will be on site during your ceremony to cue you and your wedding party down the aisle. Rates are based on minimum 10 – maximum 24 guests. For groups of more than 24 guests, please speak with our Sales Manager.

### PRICING INCLUDES:

- Set-up of white folding chairs
- Signing table with chair
- Spa water station
- Wedding rehearsal the week of the wedding, based on availability.

## WEDDING PACKAGE (MIN 30 – MAX 80)

Ceremonies take place on the deck at Prospect Point Bar & Grill with seating for up to 80 guests. In the instance of poor weather, ceremonies take place in the lobby. A ceremony with a following reception allows for décor set up access to the venue at 5:30pm.

### CEREMONY ONLY RATES (DECK ONLY 6PM – 7PM)

\$750 plus taxes

### RECEPTION ONLY RATES (6PM ONWARDS)

\$1,000 + \$75 per guest food & beverage  
minimum + applicable taxes

### RESTAURANT EARLY CLOSE FEE

\$450 per hour between 4pm – 6pm.

A venue coordinator will be on site during your ceremony to cue you and your wedding party down the aisle. Rates are based on minimum 30 – maximum 80 guests.

### PRICING INCLUDES:

- Set-up of white folding chairs
- Signing table with chair
- Spa water station
- Wedding rehearsal the week of the wedding, based on availability.

## SHUTTLE SERVICE

A night shuttle service will be arranged for you and your guests.

The shuttle will service two stops;

1. A downtown Vancouver hotel of the client's choosing
2. The Hyatt Regency at Burrard and Georgia as it is close to taxis, buses and Sky Train

The night shuttle service will run from 9:45pm – 1:15am. The use of the night shuttle must be confirmed with your venue coordinator no less than three weeks prior to your event to ensure availability.

There is a \$100 gratuity fee for the driver.



## TERMS & CONDITIONS

1. If on the date of service, the actual guest numbers are lower than the confirmed number provided 72 hours prior to the date of service, the client will be charged for the higher confirmed number.
2. If the actual guest numbers are higher than the confirmed number provided 72 hours prior to the date of service, Capilano Group reserves the right to offer a substitute meal to those additional guests, if able to do so.
3. All dietary requests must be received and acknowledged by a Capilano Group employee a minimum of 72 hours prior to date of service.
4. Venue location and room allocation within the venues is non-exclusive. Venue and room allocation is determined by Capilano Group and is based on availability, group size and menu choice.
5. Capilano Group is not responsible for any loss or damage to goods, property, and/or equipment brought into our park/venues by the client, the client's staff or agents and/or guests.
6. Full pre-payment for all event meals is required unless otherwise stated.

## FAQ'S

### ALCOHOL & BAR SERVICE

All alcohol is provided in-house and is charged based on consumption. There are a number of different options for the bar such as: cash bar, host bar, toonie bar or a combination of these. We do not offer corkage options.

### DINNER SERVICE

We offer plated and family style dinner options along with stand-up receptions. Plated dinners require a set seating floor plan to be supplied to Prospect Point 72 hours prior to your event.

### DIRECTIONS

From Georgia Street, enter Stanley Park and continue straight through the turning circle. Follow Pipeline Road all the way to Stanley Park Drive and turn left. Just past the Lions Gate Bridge, turn right into the parking lot.

### END TIMES

Events falling on Monday - Saturday end at 1:00am with last call at 12:15am. Sunday events end at 12:00am with last call at 11:15pm. Bar to close 30 minutes prior to the end of the event.

### MUSIC

In-house audio is provided for background music for your indoor reception. DJ's and Bands are permitted for indoor receptions. SOCAN licensing fees apply to all events with music.

### PARKING

There are 40 parking spaces located directly in front of the Cafe. Other parking can be found on the street or at the baseball diamond.

### PAYMENT

To confirm your booking, a non-refundable \$1,000 deposit is required. A second deposit of \$50 per person based on an estimated guest count is due 90 days prior to your event. The total estimated balance is due 14 days prior to your event. All deposits are non-refundable.

### RENTAL INCLUDES

Room rental includes tables, chairs, flatware, china, Wi-Fi and event staffing.



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Scenic and historically located, Prospect Point  
in Stanley Park overlooks the Lions Gate Bridge,  
Burrard Inlet, and the North Shore mountains.  
The West Coast style venue offers group  
seating for 15 minimum - 80 maximum.